

I. CALL TO ORDER – at 6:03 pm in the basement meeting room of the Fremont Town Hall. Present were Selectmen Annmarie Scribner, Brett Hunter, and Greta St Germain; and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance.

Selectmen discussed the current tax rate and potential increases to the rate for 2013 if all of the proposed School District and Town warrant articles and budgets pass.

II. ANNOUNCEMENTS

Candidate's Night is scheduled for Tuesday March 5, 2013 at the Ellis School Gymnasium and will be overseen by Moderator Michael Rydeen.

An Open House will be held at the Fire Rescue Department on Saturday March 9, 2013 from 10:00 am to 2:00 pm. It will include fire extinguisher training for homeowners, Q & A for homeowners on fire safety, including CO detectors and smoke detectors. Members will demonstrate some of the equipment we use and the importance of having this equipment to serve the community. Apparatus and equipment will be there for residents to see, and members will take photos of kids on the trucks. Refreshments will be served, come have coffee, juice, brownies and other goodies with the men and women of the Fire Rescue Department and learn more about what we do. Thank you and we look forward to seeing you!

III. LIAISON REPORTS - None

IV. APPROVAL OF MINUTES

1. Selectmen reviewed the minutes of 07 February 2013. Motion was made by Hunter and seconded by Scribner to approve them as written. The vote was approved 2-0-1 with St Germain abstaining.
2. Selectmen reviewed the minutes of 21 February 2013. Motion was made by St Germain to approve them as written. Scribner seconded and the vote was approved 2-0-1 with Hunter abstaining.

V. SCHEDULED AGENDA ITEMS

6:30 pm Public Input - none

7:00 pm Department Heads - none

At 6:40 pm Andrew Cullen came in to the Board's meeting. He asked the Board for a non public session. Hunter moved to enter non-public session pursuant to NH RSA 91-A:3 II (c) for a matter which if discussed in public, could adversely affect the reputation of any person. St Germain seconded and the roll call vote was unanimously approved 3-0; Scribner – aye, St Germain – aye; Hunter – aye.

At 7:30 pm motion was made by Hunter and seconded by St Germain to return to public session. The roll call vote was unanimously approved 3-0; Scribner – aye, St Germain – aye; Hunter – aye. Motion was then made by Scribner and seconded by St Germain to seal the minutes of the non-public session indefinitely. The roll call vote was unanimously approved 3-0; Scribner – aye, St Germain – aye; Hunter – aye.

VI. OLD BUSINESS

1. In follow-up to the Board's vote last week, the Library Trustees met and also voted approval of the chlorination system for the Library. The Purchase Order has been processed and sent to SecondWind to

place the order for the system. The State of NH was notified today to meet the deadline of moving ahead with the system by March 1, 2013 in order to avoid an Administrative Order.

2. Selectmen again reviewed the request from the Fremont School District (Business Administrator Laurie Verville) to District Treasurer Elizabeth Stanley for release of \$14,000 in School Impact Fee Funds.

Carlson confirmed with Business Administrator Verville that the MS 27 report for 2013-2014 indicates \$20,000 and that the revenue line is comprised of \$14,000 in impact fees, and \$6,000 in preschool tuition. With this information, motion was made by St Germain and seconded by Hunter to approve the requested withdrawal of the \$14,000 from School Impact Fees for release to the Fremont School District. The vote was unanimously approved 3-0.

3. Selectmen again discussed the creation of a Town checking account for the 250th Anniversary Committee. The checking account would be set up by the Treasurer with the funds the Committee currently has on hand. As donations come in, they would submit remittances to the Treasurer, and submit invoices for payment through the Selectmen's Office.

There was also discussion about how thank you letters to donors can be worded. The Town is not a 501 (c) 3 organization. Our determination letter from the IRS is worded differently. Scribner will get this information back to Matthew Thomas. Generally the Town sends letters stating that as a municipal organization, generally donations to the Town are tax deductible. This language will also be forwarded to Thomas.

4. St Germain will follow up with the Town of Danville regarding perambulations.

5. There was discussion about the upcoming election and any potential conflict of interest in the Selectmen's race. Candidate Holmes is a part-time highway department employee, which led to discussion that sitting Selectman Hunter is also a part-time employee of the Town on the Fire Rescue Department. Additionally Candidate Holmes has a contractual relationship with the Town for winter snow removal. Carlson was asked to send an inquiry to legal services at NH LGC to get some clarification.

VII. NEW BUSINESS

1. Selectmen reviewed the payroll \$16,860.69 and accounts payable manifest \$44,070.39 for current week dated 01 March 2013. Motion was made by Hunter and seconded by St Germain to approve the manifests. The vote was unanimously approved 3-0.

2. Selectmen discussed legal services. Carlson was asked to do some additional research. The Board wanted to know if the Soule Leslie firm did municipal work.

3. Selectmen reviewed the folder of incoming correspondence and outgoing correspondence drafts.

4. Selectmen reviewed bills for payment.

5. Selectmen reviewed and approved an Elderly Exemption application for parcel 02-069 for Betty Metevier, who meets all criteria. The form was signed by all Board members.

6. Selectmen reviewed and approved the following qualified Veteran Tax Credit applications:

Scott D Reid	02-077.002.012
Robert P Pitts	04-047
Steven M Shea	02-109
James J O'Brien	02-150 (disabled veterans credit)

All application forms were signed.

7. In reviewing schedules for the next few weeks, one of the Selectmen is going to be unavailable for the Board's meeting each of the next two weeks. St Germain moved that if necessary in any emergency situation over the next two weeks (forcing lack of a quorum), that one Selectmen can approve the vendor and payroll manifests, to be followed by the documents coming back before the full Board at the next regular meeting for full Board approval. Hunter seconded and the vote was unanimously approved 3-0.

VIII. NON-PUBLIC SESSION NH RSA 91-A – No additional non-public session.

1. Selectmen took copies of information from Chief Butler relative to his employee evaluation. Due to the Board not all being present for the next two weeks, Selectmen asked for Chief Butler to attend the work session of 21 March 2013 instead of the previously scheduled work session of 07 March 2013.

The next regular Board meeting will be a work session, and will be held on Thursday March 7, 2013 at 6:00 pm.

With no further business to come before the Board, motion was made by Hunter and seconded by St Germain to adjourn the meeting at 8:15 pm. The vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator